






Fleet Commander Access

Department System Access Administrator (SAA)

Access to Fleet Commander is given through the UCR Enterprise Access Control System (EACS) by the department System Access Administrator (SAA). If you do not know who your department SAA is, you can find the list of SAA's in the [EACS Accountability Report](#). Click the link at the bottom of the EACS Accountability Report page to display current SAA's. Some departments have more than one SAA.

Enterprise Access Control System

EACS Accountability Report

SAA NetID	<input type="text"/>	
SAA ORG Value	<input type="text"/>	
Application Name	<input type="text"/>	
User NetID	<input type="text"/>	
SAA Type	<input type="text"/>	
Role Details	<input type="checkbox"/> Compact	<input type="checkbox"/> Full

[Condensed Accountability Report](#) [Close](#)

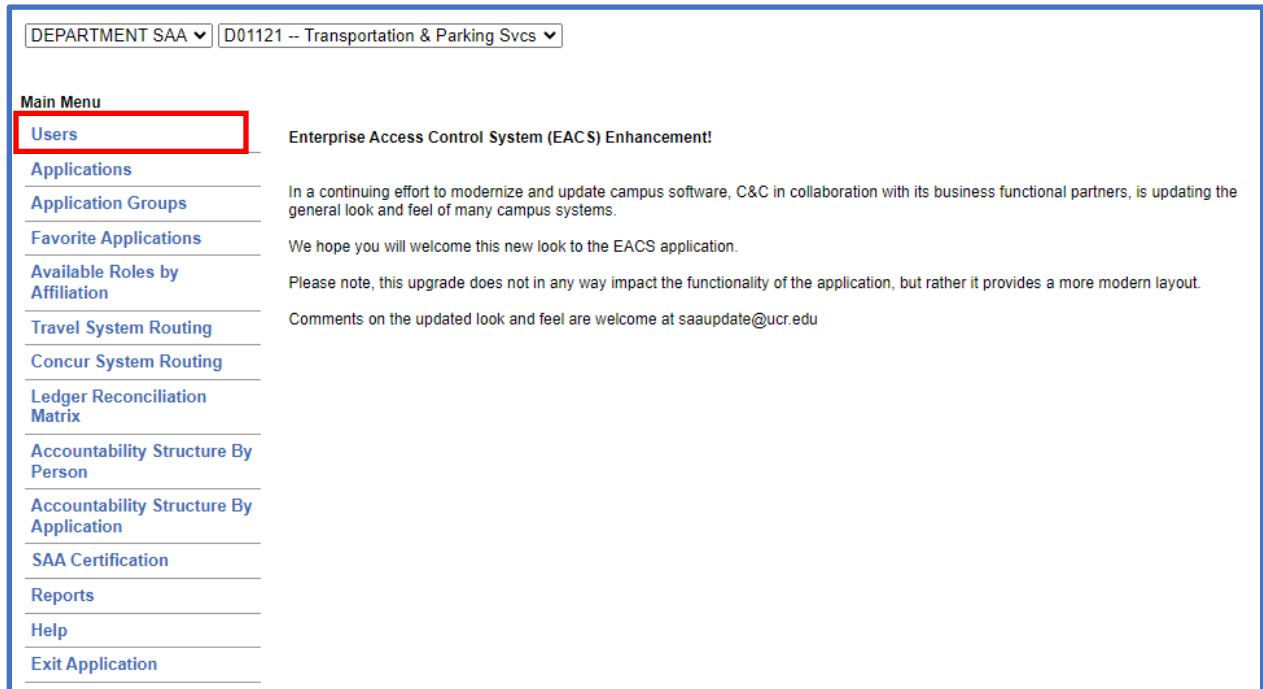
[Click here for SAA Names.](#)

Authorizing Fleet Commander Access

Access to Fleet Commander is given through the UCR Enterprise Access Control System (EACS). Within EACS, the Fleet Commander application has two roles, Site Driver and Site Requestor. If the person will only drive vehicles, add the Site Driver role to their profile. If the person should have access to make reservations, add the Site Requestor role to their profile. A person can have both roles. The permissions are transferred nightly from EACS to Fleet Commander so access will not be available until the following day.

To assign access in EACS, do the following:

1. Login to [EACS](#)
2. Select 'Users' from the Main Menu.



The screenshot shows the EACS application interface. At the top, there are two dropdown menus: 'DEPARTMENT SAA' and 'D01121 -- Transportation & Parking Svcs'. Below these is a 'Main Menu' section with a list of options. The 'Users' option is highlighted with a red rectangular box. To the right of the menu, there is a message titled 'Enterprise Access Control System (EACS) Enhancement!' with several lines of text explaining the update.

Main Menu	
Users	Enterprise Access Control System (EACS) Enhancement!
Applications	In a continuing effort to modernize and update campus software, C&C in collaboration with its business functional partners, is updating the general look and feel of many campus systems.
Application Groups	We hope you will welcome this new look to the EACS application.
Favorite Applications	Please note, this upgrade does not in any way impact the functionality of the application, but rather it provides a more modern layout.
Available Roles by Affiliation	Comments on the updated look and feel are welcome at saaupdate@ucr.edu
Travel System Routing	
Concur System Routing	
Ledger Reconciliation Matrix	
Accountability Structure By Person	
Accountability Structure By Application	
SAA Certification	
Reports	
Help	
Exit Application	

3. Select the user you want to assign access to.

UCR NetIDs displayed in red font are inactive users.

[Add](#) [Delete](#) [Assign Application](#) [Copy User](#) [Export to Excel](#) [Export to PDF](#) [Main Menu](#)

Search By Name:

A-Z A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

56 Row(s) found 1 2 3 4 ALL

UCR NetId	First Name	Last Name	Status	ORG Value	Applications	User Comments	Select?
GEORGEG	George	Aguilar	STAFF	D01121	TVL	Add & View	<input type="checkbox"/>
FARTEAGA	Floreli	Arteaga	STAFF	D01121	WRC, Banner	Add & View	<input type="checkbox"/>
JBAEZ006	Jessica	Baez	STAFF	D01121	WRC, Banner	Add & View	<input type="checkbox"/>
MATTB	Matt	Beall	STAFF	D01121	WRC, TVL, FLTC, CONCUR	Add & View	<input type="checkbox"/>
SHARLENE	Sharlene	Bucasas	STAFF	D01121	WRC, TVL, MDR, FLTC	Add & View	<input type="checkbox"/>
WCABRAL	Billy	Cabral	STAFF	D01121	PUR, CWO, OCF	Add & View	<input type="checkbox"/>
JAMESCA	James	Carpenter	STAFF	D01121	TVL, CONCUR	Add & View	<input type="checkbox"/>

4. Select the 'Fleet Commander' application and click the right arrow button.

[Back to User List](#) [Main Menu](#)

All Applications

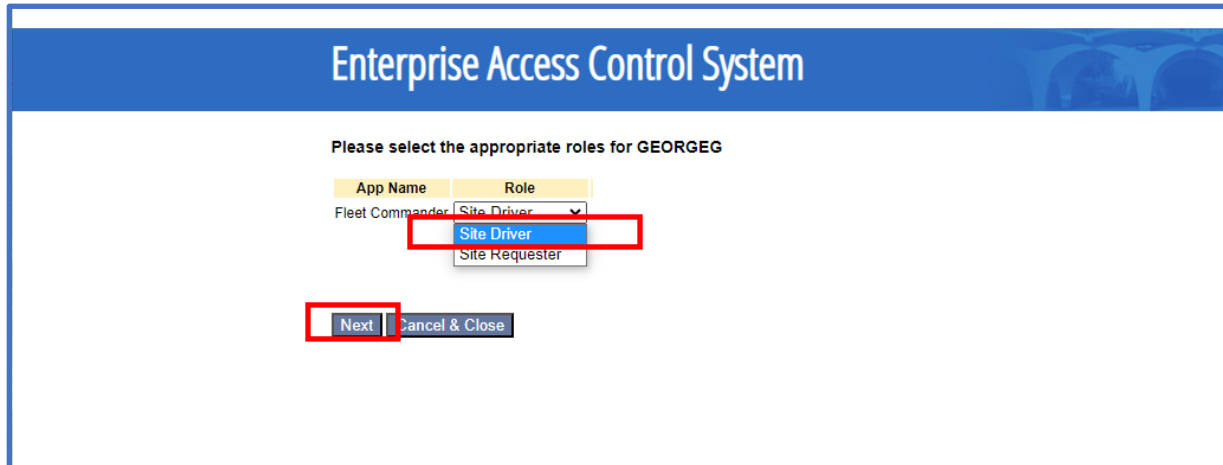
Available Applications:

- eBuy - UCR Purchasing System
- eBuy PC+
- eFilePlus Academic Personnel System
- eForms
- Enterprise Reporting System (ERS)
- ePay - Online Payment System
- EPS
- FA SURVEY
- Fleet Commander**
- Golden Tree Modification System
- Grad SIS
- Graduate Enrolled Students System
- Guest WIFI
- Human Resource Management System
- Human Resources Data Warehouse
- iEval
- International Scholar Services
- iRecruit
- iReport

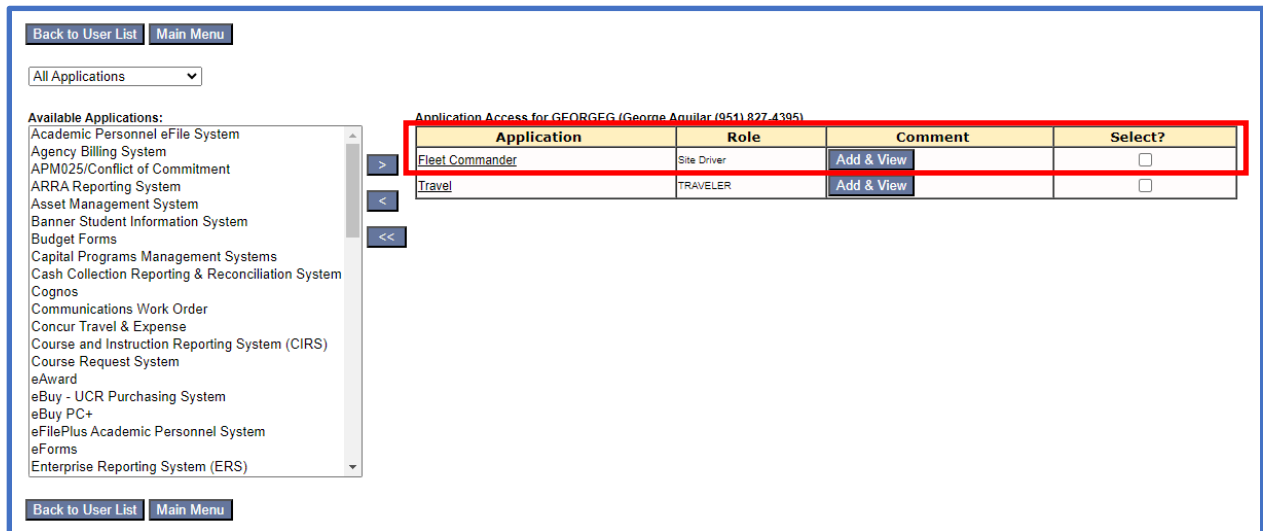
Application Access for GEORGEG (George Aguilar (951) 827-4395)

Application	Role	Comment	Select?
Travel	TRAVELER	Add & View	<input type="checkbox"/>

5. Two roles are available, Site Driver and Site Requestor. Select the role you want to assign and click 'Next'.



6. The role will be assigned to the user.



7. To assign another role, repeat the instructions and select the role you want to assign. A user can be assigned both the 'Site Driver' and 'Site Requestor' role.