

**Monday, January 27<sup>th</sup>, 2025; 11:00 PM to 1:00 PM**  
**Hinderaker 0154 | Meeting Minutes**  
**Approved on February 10<sup>th</sup>, 2025**

Name	Association	Voting Privilege <sup>1</sup>	Attendance <sup>2</sup>
Chukwufunaya Ikechukwu	Undergraduate, Chair	X	P
Nadia Aierken	Undergraduate, ASUCR VP of Internal Affairs	X	P
Phoebe Lee	Undergraduate, Vice Chair	X	P/LE
Grace Su	Undergraduate	X	P/LE
Andrew Wong	Undergraduate		P
Rishika Salvi	Undergraduate		P
Paula Cucurella	Graduate	X	P/AL
Tatenda Nicole Mukuruva	Graduate	X	P
Chandana Anand Rangappa	Graduate		P
Coleen Macnamara	Faculty	X	A
Scott Currie	Faculty	X	P
Sally Tavizon	Staff	X	P
Sarah Dillon	Staff	X	P
Abby Choy	Ex-Officio, ASUCR President		A
Jordan Steinhauser	Ex-Officio, GSA President		P
Luisa Levario	Ex-Officio, VCSA		A
Luis Alvarez	Staff Support, VCSA		A
Alice Chavez	Staff Support, VCSA		P
Sarai Sierra	Staff Support, VCSA		A
Maritza Grissom	Staff Support, VCSA		P
Angela Chien	Student Secretary, VCSA		P
Emily Lee	Student Secretary, VCSA		P

<sup>1</sup> “X” indicates voting privilege

<sup>2</sup> P: Present | A: Absent | AL: Arrived Late | LE: Left Early

Call to Order: **11:02 PM**

1. Approve the Agenda

- *Motion to Approve the Agenda by Rishika Salvi, Seconded by Sally Tavizon Seconds.*

- ***Agenda Approved Without Objections***

2. African Student Programs – Subcommittee A

- Director *Dr. Jamal Myrick* and Financial and Administrative Manager *John Valdez* gave an overview of the programs and services that ASP offers. *Dr. Jamal Myrick* also stated that ASP was awarded #1 Black Culture Center in the country.
- *Sally Tavizon* asked about the conference travel distribution for undergraduate and graduate students, and if ASP has requested funding from colleges on campus or Graduate Student Association. *Dr. Jamal Myrick* stated that the professional development fund, which aids students in attending conferences, is also partially allocated towards staff's professional development. ASP has funds that are reserved for undergraduate and graduate students as well. *Dr. Jamal Myrick* further stated that ASP has been conversing with academic departments across campus to host exchange students from Guyana as an expansion of ASP's No Boundaries experience. Moreover, ASP historically received grant funding from the University Innovative Fund for its 828 Summer Bridge program, a college preparation outreach program for incoming students. The University Innovation Fund is coming to a halt, pushing ASP to seek SSFAC funding for the aforesaid program.
- *Chair Funanya Ikechukwu* inquired about what funding source was used to fund Black Grad. *Dr. Jamal Myrick* noted that Black Grad was funded through HESSR and Chancellor Funding. However, ASP anticipates adopting a more conservative approach to the use of Chancellor Funding, as it will be allocated across nine additional items. *Dr. Jamal Myrick* further noted that students are not charged for Black Grad, so the department will be incurring more of the cost for the upcoming year to ensure a memorable experience for students. *John Valdez* supplemented that the Chancellor Funding is a student-request funding that the Chancellor supports, where \$754k support permanent staff salaries and the carryover becomes temporary funding for ethnic and gender programs.
- *Chair Funanya Ikechukwu* asked about the expected attendance for Black Grad. *Dr. Jamal Myrick* stated that ASP is expected 120 – 250 students, including undergraduate and graduate students.
- *Sarah Dillon* asked how much students were charged for Black Grad. *Dr. Jamal Myrick* stated that students were charged \$50 to \$100.
- *Chair Funanya Ikechukwu* asked if the \$50 to \$100 ticket covered the entirety or partial expenses of Black Grad. *Dr. Jamal Myrick* explained that it covered partially of the costs, and graduating students would receive food, and sash and stole, while other costs were facilities and media.

- *Alice Chavez* asked if the \$30,000 request would cover the entirety or partial of the Black Grad cost. *Dr. Jamal Myrick* stated that it would cover entirety of the costs while considering the increase in costs.
- *Chair Funanya Ikechukwu* asked what “HIP” referred to. *Dr. Jamal Myrick* stated that it refers to high impact practices that positively influence the retention and success of students on campuses. For example, ASP’s No Boundaries program categorizes as HIP because the weeklong study abroad experience widens students’ world views and allows students to translate their culture immersion experience into the work they do on campus and in their own community.

### 3. Asian Pacific Student Programs – Subcommittee A

- *Director Billy Cagnap* and *John Valdez* gave an overview of the department’s services and programs to students, as well as a breakdown of the department’s unmet needs. *Billy Cagnap* stated that APSP will be asking for the same request as last year, excluding marketing outreach. *Billy Cagnap* additionally stated that without funding from SSFAC, APSP would not be able to cover a quarter of the AAPI graduation costs.
- *Chair Funanya Ikechukwu* asked if there are other funding sources for AAPI graduation. *Billy Cagnap* stated that SSFAC is the only option for the amount requested.
- *Chair Funanya Ikechukwu* asked if attending students will be charged for AAPI graduation? *Billy Cagnap* stated that students have not been charged for the ceremony since its creation last year, and the department plans to keep it that way. Additionally, *Billy Cagnap* stated that the cost of facilities and renting the SRC is split among other Ethnic and Gender departments that host graduation ceremonies. *Billy Cagnap* expressed hope in increasing the size of the graduation.
- *Sally Tavizon* inquired if there are ways for students and alumnus to donate to the department? *Billy Cagnap* stated that APSP participates in the University’s Annual Give Day and receives an estimate of \$1,500 each year. However, it is not a huge amount that APSP can count on to cover the AAPI graduation costs. *Billy Cagnap* further noted that APSP has been considering utilizing the donations to establish endowed scholarship for students or to offset costs each year.
- *Jordan Steinhauer* questioned if the unmet need of conference travel is applicable to both undergraduate and graduate students. *Billy Cagnap* responded that undergraduate and graduate students are allowed to request conference travel funds.
- *Andrew Wong* noted that there is \$10,000 in permanent funding for conference travel funds and asked about the request for \$3,000 towards conference travel funds. *John Valdez* noted that the request falls under category BC40, which is for travel, food, and entertainment.

### 4. Women’s Resource Center

- *Director Nina Ruedas and John Valdez* presented WRC's programs and services. Under WRC, there are 6 different committees that organize the department's services: campus safety escort services, creating marketing team, social justice, student environment, sports and wellness, and women's health. *Nina Ruedas* also discussed the department's challenge in being under-capacity and stated that WRC will not be requesting any funds or financial support to assess team dynamics following new hires.
- *John Valdez* stated that the department is funded by permanent funding, along with 3.5 full-time employees. However, due to a vacant staff position, the additionally salary savings can go into operations and program.
- *Sally Tavizon* observed that there are volunteers for WRC, and asked how the department supports the volunteers. *Nina Ruedas* stated that there are student staff and interns, and WRC is looking to expand their volunteer program to include training in hopes of producing better on-campus opportunities.

#### 5. Academic Resource Center

- *Director Rena Roberts and interim CFAO Elizabeth Tatum* presented to the Committee regarding ARC's history, operations, and programs. *Rena Roberts* stated that SSFAC is utilized to pay personnel and programming, such as workshops and academic enrichment events. ARC also hosts programming in the office to increase students' sense of belonging in the institution.
- *Alice Chavez* asked for more elaboration on the academic enrichment programs. *Rena Roberts* stated ARC hosts "Dinner with Directors," "Breakfaster after Dark," and finals programming to help students prepare for examines. ARC also supports students by providing scantrons and bluebooks.
- *Jordan Steinhauser* asked if ARC has received interest from grad students in terms of tutoring undergraduates. *Rena Roberts* denied and stated that ARC's services only support undergraduate students, whereas graduate students are directed to Grad Success.
- *Jordan Steinhauser* asked if CNAS provides financial support. *Rena Roberts* denied.
- *Jordan Steinhauser* asked if ARC is able to compare grades of students that have received Supplemental Instruction versus the students that don't. *Rena Roberts* stated that there is institutional research within ARC that compares data on students that engage with SI against those who do not. Students who participate in SI receive a half letter grade or whole grade better and have a smaller rate of withdrawal. ARC works with Registrar and faculty to attach SI to classes that have high withdrawal or no credit rate.
- *Alice Chavez* asks if SI are at the request of professors. *Rena Roberts* affirmed and explained that there are forms and personnel's that connect professors to SI.
- *Tatenda Nicole Mukuruva* asked if students meet with tutors in one-on-one settings. *Rena Roberts* explained that students are either in one-on-one settings or small groups, with 4 students being the limit in small groups.
- *Tatenda Nicole Mukuruva* asked if ARC accepts graduate students. *Rena Roberts* stated that ARC does not hire graduate students to tutor

undergraduate students. However, ARC hires graduate students during the 828 Summer Bridge program, which is covered by ARC's own funds.

6. AVC Dean of Students

- *Dr. Tony Jimenez and John Valdez* gave a presentation regarding AVC DOS's areas of purview, support programs, vision and strategies, and challenges.
- *Chair Funanya Ikechukwu* asked whether the speakers and presenters are from outside UCR and if their travel and lodging expenses are covered by the department. *Dr. Tony Jimenez* confirmed that speakers and presenters are outside of UCR and depending on the speaker's situation, the department pays for their travel and lodging.
- *Nadia Aierken* asked about different ways that the department engages with students. *Dr. Tony Jimenez* stated that social media is the primary channel of engagement, whereas high contact programming, like "Donuts with the Dean," receives about 200 students across 2 hours.
- *Sarah Dillon* asked how long the common ground workshop has been running. *Dr. Tony Jimenez* stated that the workshop has been running for more than 20 years.
- *Sarah Dillon* inquired about the augmentation for Student Affairs awards. *Dr. Tony Jimenez* noted that the augmentation accounts for food, gifts, and keepsakes.
- *Alice Chavez* asked if the common ground workshop has always been on temporary funding? *Dr. Tony Jimenez* noted that during covid, the workshop was facilitated remotely and departments across campus had helped fund an abbreviated version of the workshop.

7. Open Comments

- *Nadia Aierken* asked if there is any information regarding past budget allocations to departments. *Alice Chavez* redirected the Committee to the SSFAC website and signaled that all prior years of Committee recommendations, allocations, and actuals can be found on the website.
- *Tatenda Nicole Mukuruva* asked if SSF funding is available to all departments. *Alice Chavez* explained that SSF funding is campus-wide, and departments have other funding sources; SSF funding is just one of the sources.

8. Chair Comments

- N/A

9. Adjourn: **12:52 PM**

- *Motion to Adjourn by Andrew Wong, Seconded by Scott Currie.*
  - ***Adjournment Approved without Objections.***