

Request for Additional Contract/Grant Projects

Extramural Funds (EMF)



Email completed form to emf@ucr.edu using the Subject Line "Request for New Project-(Kuali Award #)"

Requester Name:	Requester Email:
PPM Award #: K	Award Prime PI:
Project that will fund new Project(s): K	

Reason additional project(s) is needed:

- ☐ Allocation to Co-Investigator(s) (Co-I must be listed in sponsor award)
- ☐ New project under a different Project Organization (i.e., activity) under the Prime PI's home department on converted projects
- ☐ Sponsor Award Term Reporting Requirement. Cite award terms outlining requirement below:

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Confirmations:

<input type="checkbox"/>	The original project working budget has been reduced by cumulative amounts to be transferred to new project(s)	
<input type="checkbox"/>	Amount Reduced	Version #
Additional Comments:		

Financial Administrative Officer (FAO) Signature – Required

I confirm the information contained in this request is appropriate and aligns with the requirements of the above referenced award.

Print:	Signature:	Date:
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CFAO Endorsement per ORG Requirements – Required

Print:	Signature:	Date:
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Complete the sections below for new project requests to be associated with the Award referenced above.

Total Number of New Projects Requested: _____

#1 Co-I Name <i>(if applicable)</i>	Project Activity	Allocation Amount by BY:
Co-I Net ID <i>(if applicable)</i>	Program Code <i>(if different than award):</i>	Function <i>(if different than award):</i>
Proposed Project Name:	Project Start <i>(must be within award start and end dates):</i>	Project End <i>(must be within award start and end dates):</i>
#2 Co-I Name <i>(if applicable)</i>	Project Activity	Allocation Amount by BY:
Co-I Net ID <i>(if applicable)</i>	Program Code <i>(if different than award):</i>	Function <i>(if different than award):</i>
Proposed Project Name:	Project Start <i>(must be within award start and end dates):</i>	Project End <i>(must be within award start and end dates):</i>
#3 Co-I Name <i>(if applicable)</i>	Project Activity	Allocation Amount by BY:
Co-I Net ID <i>(if applicable)</i>	Program Code <i>(if different than award):</i>	Function <i>(if different than award):</i>
Proposed Project Name:	Project Start <i>(must be within award start and end dates):</i>	Project End <i>(must be within award start and end dates):</i>
#4 Co-I Name <i>(if applicable)</i>	Project Activity	Allocation Amount by BY:
Co-I Net ID <i>(if applicable)</i>	Program Code <i>(if different than award):</i>	Function <i>(if different than award):</i>
Proposed Project Name:	Project Start <i>(must be within award start and end dates):</i>	Project End <i>(must be within award start and end dates):</i>