

## **VA Enrollment and Certification Procedures**

**Please submit your VA Registration Packet prior to applying to a program. Once approved by the VA Representative, you may apply to the program you wish to pursue.**

Please review the course catalog for availability of courses each quarter. You can browse on the online catalog at <https://www.extension.ucr.edu/>.

We accept the following methods of payment: Check (payable to UC Regents), Credit Card (Visa, MasterCard, and Discover).

### **Chapter 30 and 35 students:**

1. Enroll in and pay for courses required for your program by the following methods:
  - a. In person at our Student Services location in Suite 201 (checks only)
  - b. Online at via Student Portal Login from our website: <https://www.extension.ucr.edu/> (credit card only)
2. Notify the VA Representative in order to certify your enrollments with the VA by email.

### **Chapter 31 and 33 students:**

1. Contact the VA Representative **before the quarter begins** to request enrollment in courses. Request must include:
  - a. Course Title(s)
  - b. Course Dates
  - c. Section ID Number(s)
2. The VA Representative will bill the VA for your tuition. If you are not entitled to 100% benefits, you will be required to pay the difference at the time of enrollment. You may pay by the following methods:
  - a. In person at our Student Services location in Suite 201 (checks only)
  - b. Online at via Student Portal Login from our website: <https://www.extension.ucr.edu/> (credit card only)

### **Contact Us – Student Services**

You can contact us by email at [ucxveteransinquiries@ucr.edu](mailto:ucxveteransinquiries@ucr.edu) and a Student Services Representative will respond to your request within 3-5 business days.

Address:  
1299 University Ave.,  
Bld. E, Suite 201,  
Riverside, CA. 92507

Registration Hours:  
Monday-Friday: 8:30 am – 5:30 pm  
Saturday/Sunday: Closed

Phone: (951) 827-4105