# How to Update Your Sign-In Email for Zoom

Tutorial Summary: This tutorial will guide you through the process of updating your Zoom account with a new Sign-In email. At the completion of the tutorial, your Zoom account will be updated and you will use the new email address to log into your Zoom account.
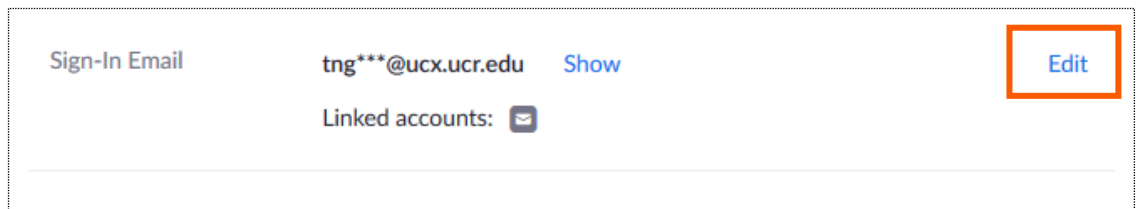
Step 1

Please go to **zoom.us** and log in with your existing email address. Once you are in your Zoom account, please click on the **<Profile>** tab located on the left-hand side.
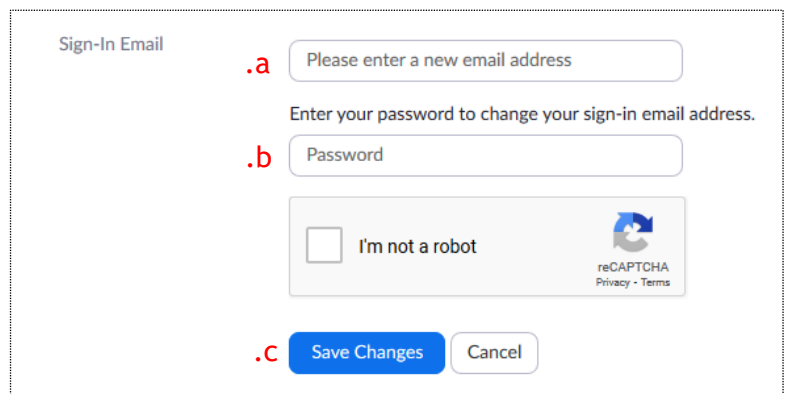
PERSONAL

Profile

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Settings
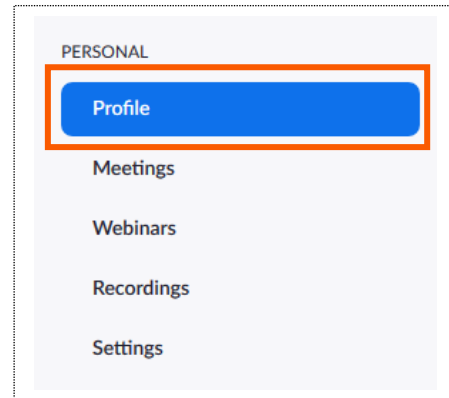
Step 2

Next, look for the **Sign-In Email** area on the right-hand side of the webpage and click on <**Edit**>.

Sign-In Email — tng***@ucx.ucr.edu   Show

Linked accounts: ✉

Edit

Step 3

After clicking on **Edit**, you will see the option to enter your **new email** at **(.a)** and **current password** at **(.b).** Click on **Save Changes** at **(.c)** to complete this step.

Sign-In Email

.a Please enter a new email address

Enter your password to change your sign-in email address.

.b Password

☐ I'm not a robot   reCAPTCHA
Privacy - Terms

.c Save Changes   Cancel

Step 4

Zoom will send a **confirmation email** to your new email address. Please go to the new email account and confirm the change. During this process, you will have the option to enter a new password or reuse the old one.

Confirm Change

Step 5

After you have completed the previous steps, go to **zoom.us** and click **Sign In** to log into your Zoom account using your new email address.

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